

Fremont County Fire Protection District

Policy 03-07

Attendance Requirements

Purpose The purpose of this policy is to define required number and type of meetings & events to be attended by members.

Scope This policy applies to the volunteer members of Fremont County Fire Protection District.

The following are the minimum attendance requirements:

Business Meetings 50% of the scheduled Battalion meetings. To remain eligible for the Volunteer Pension system you must attend a minimum of six (6) meetings per year / or 50% of scheduled meetings.

Training Meetings 50% of the scheduled Battalion training meetings

Paged Calls 30% of the paged calls.

Review

All member's attendance will be reviewed on a quarterly basis. Members who did not meet the requirements will have one-quarter (three months) to bring their attendance into compliance. If during the review process it is found that a member has six months of inactivity, the battalion chief or their representative will schedule an interview to discuss the absences and a resolution, the six months of absence can be charged against their Leave of Absence or suspension from the Fire District may be enforced.

Failure to meet the minimum attendance requirements will result in dismissal from the Battalion.

Exceptions

Members attending to fire department business, training, or fire related functions will be credited for attendance if their regularly scheduled business meeting falls during the time that they are attending the business, training, or fire related function. Prior notification and approval must be requested from and approved by the Battalion Chief or their designated representative in their absence, If prior notification and approval is not requested or given, it will be the discretion of the Battalion Chief for approval.

Extenuating circumstances will be considered when evaluating member attendance. Work schedules, family situations, & etc... will be taken into consideration.

Members can also be given credit for attending work meetings, special meetings and other non-scheduled events. This credit will be awarded at the discretion of the Battalion Chief or Officers.

/s/ Frank Palazzolo
Approved
Board Chairman

August 26, 2003
Date Approved

/s/ Frank Palazzolo
Approved
Board Chairman

April 27, 2004
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/s/ John Campbell
Approved
Board Chairman

December 14, 2004
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Signed
Approved
Board Chairman

5/28/2006
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